



Notice of Sagemont Homeowner Portal

June 13, 2022

On behalf of the Sagemont Maintenance Fund, Inc. Board of Directors we are pleased to announce that we now have a dedicated portal where homeowners can make online payments, view invoices, important documents, and update contact information. This new system will lead to homeowners that have better visibility and fewer barriers to paying their annual dues and will make managing Sagemont property information easier for our Directors.

Homeowner portal website: <https://app.payhoa.com/auth/join/15891-sagemont-maintenance-fund-inc>

If we already have an email address on file for you, be on the lookout for an email invite to create your online account. *Be sure to check your spam or junk folder as well.* If you do not receive an email invitation, please send us your Name, Property Address, SMF Account Number, and preferred Email Address to sagemont@att.net.

Alternatively, you can sign up on your own by following the steps below.

1. In your internet browser, type the website address listed above
2. Enter the email address that you use most often
3. Click Continue
4. Verify the HOA name listed is Sagemont Maintenance Fund, Inc
5. Enter your full name
6. Verify your email address
7. Enter your Sagemont home property address
8. Click the "I am not a robot" box then click Submit

Once you're logged into your account you will start at your Dashboard. From there you will be able to view and edit your Owner Profile and see your property details. You will see a "Pay Now" button on the dashboard where you can easily enter your credit card or bank account information to process a payment for any outstanding balance. If you own more than one property, you will only need one login. Send us an email if you do not see all of your properties. Periodically, please ensure that your profile is up to date with your current email address so that you do not miss your Sagemont notices. Annual Invoices will be sent via email and can be viewed in your online portal.

Online payments are our preferred method, however, **if you prefer to mail a check, use the following Lockbox mailing address. This is also listed on the remittance return section of your invoice.**

Sagemont Maintenance Fund, Inc.
P.O. Box 981506
West Sacramento, CA 95798

For all other correspondence, including **Title Company closing payments**, send to:
PO Box 34146
Houston, Texas 77234

List your SMF number on all correspondence to ensure the timely handling of communications and payments of the *mandatory annual maintenance fee*. This number can be found in your online portal or on the annual invoice.

Sincerely,

Terry King
Jeff Turnipseed – 346.297.1480
Board of Directors
Sagemont Maintenance Fund, Inc.